

STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

School Food Authority Name: St. Pius School V

Date of Administrative Review: February 4-5, 2020

Date review results were provided to the School Food Authority: February 5, 2020

General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)

- School Breakfast Program
- National School Lunch Program
- Fresh Fruit and Vegetable Program
- Afterschool Snack
- Special Milk Program
- Seamless Summer Option

2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)

- Community Eligibility Provision
- Special Provision 1
- Special Provision 2
- Special Provision 3

Review Findings

3. Were any findings identified during the review of this School Food Authority?
 Yes No

If yes, please indicate the areas and what issues were identified in the table below.

YES	NO	REVIEW FINDINGS		
X	<input type="checkbox"/>	A. Program Access and Reimbursement		
		YES	NO	
		X	<input type="checkbox"/>	Certification and Benefit Issuance
		X	<input type="checkbox"/>	Verification

		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Counting and Claiming
		Finding(s) Details: 1) Eligibility determination error. 2) Verification was not completed. 3) Maintenance of meal count documents		
X		<input type="checkbox"/>	B. Meal Patterns and Nutritional Quality	
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Meal Components and Quantities
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Offer versus Serve
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Dietary Specifications and Nutrient Analysis
		Finding(s) Details: 1) Production records were not maintained as required. 2) Offer versus serve is not conducted according to regulation.		
X		<input type="checkbox"/>	C. School Nutrition Environment	
		YES	NO	
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Food Safety
		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Local School Wellness Policy
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Competitive Foods
		<input type="checkbox"/>	<input checked="" type="checkbox"/>	Other
		Finding(s) Details: 1) No written food safety plan is maintained on site. 2) No documentation to support that a second food safety inspection was requested from the health department. 3) A local wellness policy has not been developed.		
X		<input type="checkbox"/>	D. Civil Rights	
		Finding(s) Details: 1) Documentation to support annual civil rights training for all staff in the program was not maintained. 2) The SFA does not have a procedure in place for processing civil rights complaints around school meals. 3) The SFA does not have a procedure in place for accommodating students with disabilities within the school meals programs.		